

# JEFFERSON TOWNSHIP

## REGULAR MEETING

June 13, 2016

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on June 13, 2016. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher, Rodger Davis, Lois Rankin, and Sec/Treas. Lois Fennell.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### ANNOUNCEMENTS:

Supervisors John Cypher and Lois Rankin attended the BCATO Spring Convention on May 19th with other township officials from Butler County. Supervisors John Cypher and Lois Rankin attended a PLGIT presentation at the township office on May 20th along with the township secretary/treasurer. The Board met in executive session just prior to this meeting to discuss ongoing legal and personnel matters.

### MINUTES:

John Cypher *moved* to approve the May 9, 2016 regular meeting minutes as written and distributed. Rodger Davis *seconded*. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the May 9th and the June 13, 2016 meetings totaled \$31,796.08. Bills presented for payment from the General Fund this evening totaled \$20,574.05. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,596,346.45. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the July 11, 2016 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### PUBLIC BUSINESS OR COMMENT:

Monica Rummell, Jefferson Township's representative on the South Butler Community Library Board was present to report on the library. She thanked the Supervisors for their support. The Library has an intern this year who will scan old records into their computer system with an 'archival-type scanner' they obtained at no cost. Their goal is to eventually have the archived materials available to the general public on-line. She reported that the Library has 3,600 visitors monthly. There are 25,000 books available, plus other learning tools like puppets and electronic books. There are 4,721 patrons, 1,131 of which live in Jefferson Township. She is chairperson of the Program Committee which endeavors to maintain and create programs for patrons (including book clubs and presentations.) They are planning a "Harvest Ho-Down" this Fall on the Fireman's grounds with vendors, etc. The Supervisors thanked her for her service.

### RECREATION COMMITTEE:

Wayne Deaner, acting Chair. and Secretary to the Recreation Committee, reported on their June 1, 2016 meeting. Wayne noted that we are still in need of a 'chairperson' for the Recreation Committee. He and Leo Rosenbauer have asked around and the usual response has been 'I'm too busy.' He reported that he obtained three quotes for round and square 'handicapped accessible' picnic tables. It was decided to get the round ones for more 'room' to get around tables. Cost for both is \$1,507.62 includes shipping. The quotes were forwarded to Wendy Leslie for a revision of CDBG funds, which the Commissioners have approved and she will send the change order to DCED. *Motion* by John Cypher to ratify and approve the change of funds for the purchase of two handicapped accessible picnic tables for the gazebo from the 2013 CDBG

## RECREATION COMMITTEE, cont.

Admin. funds. *Seconded* by Lois Rankin. All agreed and *motion carried*. The recreation committee would like to order these two tables plus two other 'non-handicapped' accessible ones at the same time. Cost for the other two is \$1,599.11 (includes all 4 'seats' and shipping). *Motion* by Rodger Davis to proceed with the purchase of these other two tables to be paid for via the township general fund. *Seconded* by Lois Rankin. All agreed and *motion carried*. A notice will be placed in the Newsletter to ask for donations toward the tables. Last month, the Supervisors discussed briefly a question regarding use of snowmobiles in the park. Since then, the Ordinance (Park Rules and Regs.) was reviewed. It identifies that "*no person may operate or use a motor vehicle, including a motorcycle, motorbike, all terrain vehicle, or mini-bike in an area not designated for the use of such vehicles...*" It does not specify specifically 'snowmobile'. Chairman Cypher suggested that the Recreation Committee reviews the entire Ordinance to see if anything else needs changed or added.

*Baseball*: Baseball is in mid-season. They had a 'hit-a-thon' as a fund raiser for future field lights.

*Pool*: Opening day was Sat., May 28th. It was their highest attended day in a long time. The pool will open every day at noon (except last Mon., June 6th). Their swim teams have started; no huge tournaments have been scheduled this season. They will be contacting sponsors to display advertising signs at the pool in honor of the 50th Anniversary (2017). They are also contacting Butler County Tourism to plan a Community Day for the 50th Anniversary. New epoxy floor covering was installed in both bath houses and a new hot water tank (for showers) was purchased.

*Softball*: No one present at the meeting. Fast Pitch tournament is set for July 22 to July 24, 2016.

*Soccer*: The golf outing has been postponed due to lack of interest; they will re-schedule for fall. Their spring season ends weekend of June 10th. Sign-ups are currently being accepted for the fall season. They will have soccer camps every Tuesday this summer plus a one-week camp will be scheduled.

*New Business*: The Pool Association has requested that the road crew investigate the drainage from the hillside that is running into the bath house. They suggested a french drain, but Wayne said that may not be the solution. Perhaps a sump or swale. The Supervisors said the road crew can look at it and report back.

*Old Business*: The Rt. 356 park entrance sign has still not been painted. Leo Rosenbauer said he talked to Steve at Classic Signs, who agreed to get the paint and then Viki Nulph can proceed to paint it.

*Misc. Business*: Wayne Deaner received a call this week from the 26 member girl scout group called "Saxonburg Neighborhood". They want to fix-up the Scout Pavilion on Sunday, July 17th: 1) pressure wash the handicapped pad and the grill; 2) repaint the lines on the handicapped pad; 3) clean and paint the tables and benches; 4) add a center support to the bridge and a railing; 5) put mulch around the trees in the area; and 6) dress up the area with 3 tons of stone to be donated by one of the fathers. In addition they request permission to add the Girl Scout Logo on one side of the pavilion and the Boy Scout Logo on the other side and they need another picnic table to accommodate the 26 girls. After some discussion, John Cypher *moved* to accept and approve their proposal except for the proposed railing on the 'foot bridge'. Rodger Davis *seconded* the motion. All agreed and *motion carried*.

## ROAD FOREMAN REPORT:

Road Foreman William Foertsch submitted a report to the Board of Supervisors. John Cypher noted that the road berming is basically completed. The road crew lowered the drainage and driveway elevation around the maintenance garage to keep water from flooding the building. A new catch basin was installed for better drainage along the rear of the property. Three new motion lights were installed on the garage.

Paving on Fisher Road was done the first week of June. The berms (shoulders) will be addressed throughout this month. Risers will be installed on the catch basins if needed.

All of Mushrush Rd. and Bullcreek Rd. (Mushrush to Township line) should be added to the 'double seal coat' list for 2016. They are both under bond and XTO Energy has agreed to pay half of the estimate of \$48,302. Russell Standard has no problem with the additional seal coat and 'our share' will still be under the 10% variance allowed on bids. *Motion* by John Cypher to accept XTO Energy's offer to pay 1/2 of the additional seal coating (\$24,151). *Seconded* by Rodger Davis. All agreed and *motion carried*.

## ROAD FOREMAN REPORT:

Two old snow plows were sold to Donegal Township for \$1500. *Motion* by John Cypher to ratify the sale of the old plows to Donegal Township. *Seconded* by Lois Rankin. All agreed and *motion carried*. South Buffalo Township has voted to NOT purchase our old Trac-paver. It was agreed to consider advertising the Trac-paver and the old 1959 Massey Ferguson tractor w/front loader in the PA TownshipNews magazine in order to get interest from another municipality or government agency or school district. The road foreman is working on getting quotes for replacement of the 2007 Peterbuilt. He asked whether the Supervisors prefer a stainless steel or aluminum bed. They said they want to know a price difference.

The road foreman asked the Board to consider purchasing new safety yellow T-shirts with pockets with the Jefferson Township logo on them for the full and part-time employees. The Board said they cannot take action at this time. The road crew was never contacted by the Pool Association to help take down the wall beside the pool (as noted in previous 'recreation committee' reports.)

John Cypher reported on the garage renovation project. The Supervisors had agreed by individual contact to running a new water line from the office to the garage; one additional man door being replaced by the contractor; and replacement of the existing overhead door to match the two new ones. *Motion* by John Cypher to ratify the 'change orders' to the garage renovation. Any other changes should be very minor. *Seconded* by Rodger Davis. All agreed and *motion carried*. Otherwise, the project is running smoothly. The floor was poured about two weeks ago, so it is still curing.

## PLANNING COMMISSION:

Leo Rosenbauer reported on the May 26, 2016 Planning Commission (PC) meeting. The P.C. reviewed revised drawings submitted for the St. Luke's land development. They have proposed a roof over the existing cement pad. The eight (8) conditions named last month (April 29th P.C. meeting) have been met, so the P.C. voted to approve the land development for St. Luke's porch roof addition. After some review, Rodger Davis *moved* to approve the St. Luke's Land Development for the porch roof addition. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Concerning St. Luke's proposed paving of the parking lot, Leo noted that information was sent to the township engineer and a response is forthcoming. He understood from his conversation with Brandy Kunsman that we may not be able to 'grandfather' it in under their Stormwater Plan from 2000 and St. Luke's may need to meet 'current' standards.

The P.C. also reviewed a request for a building permit for a pavilion by the VFW Post on Dinnerbell Rd. Since it is not a residential structure, they were told to submit a land development (with an engineer's seal and storm water planning.)

Evie Gross reported that she attended the MS4 Workshop on May 19, 2016. Evie said they will be having a 'documentation workshop' soon and suggested that the road crew be included in this training, because it involves documenting culverts, inlets/outlets, basins, etc. Lois Fennell noted that she has not received an update on MS4 classes proposed for week of July 25th Cranberry Township. She further noted that Penn State University will host a webinar (sometime this fall) entitled "When It Rains, It Drains": An overview of MS4 Stormwater Management.

## UNFINISHED BUSINESS:

Supervisor Davis regretfully reported that the West Jefferson Rd./Creek Rd. Habitat Improvement Project had to be scrapped. Final word from Dave Andrews came at 4:30 today. One of the property owners, whose son is a real estate attorney, has refused permission to work along his creek bank property. He was insisting upon a signed contract to hold the property owner harmless for future 'what-ifs', despite the fact that the property owner will retain more liability without doing the project. Neither the Township nor the Connoquenessing Watershed nor the PA Fish Commission will sign a 'contract'; no one is being 'hired' to do the work as a contractor. There is no time to re-submit permit applications to down-size the project; the only window was late this June 2016. So this project will be adapted to mainly to beef up the banks to protect the township road and will have to be done later at Township expense.

## UNFINISHED BUSINESS, cont.:

The gas and diesel bid *verses* quote for 2016 was tabled for further consideration.

The Supervisors will continue to look at the draft revised Floodplain Ordinance. The FEMA 'final letter of determination' was expected in July, so adoption would need to take place within 180 after that letter is released.

The "All Hazards Mitigation Plan 2015" Resolution to adopt the Butler County plan was tabled last month in order to check with the EMC, Adam Hartwig. He has recommended adoption. *Motion* by Rodger Davis to adopt Resolution #381, adopting the Butler County All Hazards Mitigation Plan. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The township secretary/treasurer met with a representative from PLGIT on Friday, May 20th. Supervisors Cypher and Rankin came to hear the presentation. *Motion* by John Cypher to approve setting up all four PLGIT accounts (General, State, Impact Fee, and Capital Reserve) for Class/I (internet only option) and CD options for future use. The interest rate at that date for standard PLGIT was .26% and PLGIT Class/I was .40%. *Seconded* by Lois Rankin. All agreed and *motion carried*. John Cypher then *moved* to adopt Resolution #382 authorizing a budget amendment to transfer additional funds from the General Fund PLGIT account to the Capital Reserve Fund PLGIT account. It had been budgeted for a \$25,000 transfer this year; this resolution authorizes a \$100,000 transfer. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The "Electronics Recycling Event" for 2016 may NOT happen. We are waiting for final word from the Saxonburg Borough secretary.

## NEW BUSINESS:

The Knoch Cross Country and Track & Field Booster Association has requested temporary closing of Knoch Rd. for their 6th Annual Roebing's 5K Run/Walk on Saturday, Aug. 13, 2016 from 7:30 to 9:30 AM. They will, as in previous years, provide traffic control and signs to notify the traveling public and property owners in the area. They will also contact the PA State Police and get approval from Clinton Township Supervisors for the other end of Knoch Rd. *Motion* by John Cypher to approve the temporary closing of Knoch Rd. from 7:30 AM to 9:30 AM on Sat., Aug. 13, 2016 for this event. *Seconded* by Rodger Davis. All agreed and *motion carried*.

II-VI, Inc. sent notice that they will be testing the "Community Early Warning System" on Fri., June 24th and Sat., June 25th at 12 Noon. A notice will be placed in the township newsletter. A copy was sent to the EMC, Adam Hartwig.

## MISC. BUSINESS:

- Received NOTICE from Gannett Fleming that Mountain Gathering LLC proposes to construct a natural gas gathering pipeline in Jefferson Township and Penn Townships for the Bachelder property in Penn Twp.

## ATTENDANCE:

Gene & Shirley Widenhofer, Lil Bachman, Monica Rummell, Wayne Deaner, Bill Gillespie (St. Luke's), Dennis Kriley, Evie Gross, and Leo Rosenbauer.

## ADJOURN:

*Motion* by Rodger Davis to adjourn at 8:26 P.M. Lois Rankin *seconded* the motion. All agreed and *motion carried*. The next regular meeting is scheduled for Monday, July 11, 2016 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*