

JEFFERSON TOWNSHIP

REGULAR MEETING

October 10, 2016

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on October 10, 2016. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Lois Rankin, Sec/Treas. Lois Fennell and Attorney Matt Marshall.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

ANNOUNCEMENTS:

The Board met in executive session just prior to this meeting to discuss on-going legal matters with the attorney.

MINUTES:

John Cypher *moved* to approve the Sept. 12, 2016 regular meeting minutes as written and distributed. Lois Rankin *seconded*. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the September 12th and the October 10, 2016 meetings totaled \$2,596.24. Bills presented for payment from the General Fund this evening totaled \$77,294.490. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,363,423.07. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the November 14, 2016 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Kevin Gray, from the Butler County Bridge department, was present to assure the Supervisors that Jefferson Township's project (Hannahstown Rd. culvert replacement) is on the 'schedule' for March 2017, barring any unforeseen circumstances. He explained that the project cannot be done this fall due to lack of a full county crew. The Supervisors thanked him for coming tonight.

SPECIAL BUSINESS:

John Cypher reported that the Supervisors received two 'letters of interest' for the vacant Supervisor position. Dave Vaughan and Braden Beblo are both township residents and registered voters. John read both letters. One concern was that Dave Vaughan is current Codes Enforcement Officer and Building Permit Site Inspector. He was willing to resign as Codes Enforcement Officer, but would like to retain the Building Permit Site Inspector position. Attorney Marshall took some time to review the municipal code (2nd Class Township Code Section 403B and 602C), related regulations (i.e. PAUCC), and what he could find on case law. He noted several positions on the 'no' list (i.e. Supervisor can't be a zoning officer, police officer, school board member, auditor). There is no case law on prohibiting the position of 'building permit site inspector', however noted that the law is open to interpretation.

Lois Rankin *moved* to appoint Braden Beblo to the vacant Supervisor position to complete the term of Rodger Davis through the end of 2017 (or until the next municipal election in 2017). *Seconded* by John Cypher. All agreed and *motion carried*. Both John Cypher and Lois Rankin thanked BOTH Dave Vaughan and Braden Beblo for their interest in serving the Township.

RECREATION COMMITTEE:

John Cypher read excerpts from the October 5, 2016 Recreation Committee meeting minutes. Baseball: No report; Mike Comley was absent. Pool: Greg Bauer reported that the pool has been covered. They have asked the Supervisors to look at the dying oak tree next to the fence (outside the fence on the gazebo side) next to the sliding board to see if the road crew can remove it. They also want the Township to consider doing something about the drainage behind the bath house and let them know either way. Softball: Jim Jones reported that Fall Ball is underway for another 2 to 3 weeks. Once that is over, they will begin renovations on the concession stand. They were offered an AED device by Shannon Bucci. Jim replied that they would accept it and store it in the concession stand. They asked that the Township consider posting signs to prohibit scooters, skate boards, etc. on the sidewalks. Soccer: No report; Shane Huffman was absent. Season ends last weekend in October. Old Business: Viki Nulph is still working on the entrance sign painting. Misc. Business: Brian Patten was elected Recreation Chairman by the Recreation Committee members. The Committee has three months to decide if a committee member will be secretary or to find a volunteer 'clerk' to take minutes, etc. Action Items: Installation of picnic tables; backboard, hoop & net; complete grading and installation of the fall safe surface at the playground. Greg Bauer to schedule meeting with Throwers so Committee members and the road foreman can be informed about accessing the camera system and pictures. The electric box in the pavilion needs to have a lock. It was suggested that the Township consider installing a separate light switch next to the box, instead of it being inside the box.

John Cypher and Lois Rankin discussed the growing list of 'requests for the Township to do something' and are concerned that this work will be interrupting the road crews regular list of jobs. John Cypher noted that the Supervisors asked the Committee to review the Park Rules and Regulations to see if any revisions need to be made (for instance, are scooters and skate boards prohibited?) They are concerned especially about the 'grading and stone' needed before the fall safe surface can be installed at the playground, because they were not informed when applying for the grant about this expense. They plan on contacting Gary Pinkerton.

ROAD FOREMAN REPORT:

Road Foreman William Foertsch submitted a report to the Board of Supervisors. John Cypher read the report: All the housing plans that were double-sealed this summer have been swept for the second time. The Hannahstown Road bridge project has been delayed until March 2017. Crack sealing was completed on West Jefferson Road, Knoch Road, Constitution Ave., and about 50% on Keck Rd. Tree limbs were cut and removed due to a complaint on poor sight distance at 541 Great Belt Rd. The trac-paver is to be listed for sale on the "Auctions International" site. The road crew will be upgrading drainage on Great Belt Rd. at Kobert Lane. They plan on replacing faded road and lane name signs on a 'list' of roads. They will see what can be done at the park (projects approved by the Board.) Snow fence will be installed beginning around Oct. 20th. The salt shed will be topped off by the November meeting (about 300 ton.) XTO is to do repairs to Bullcreek, Frazier, Great Belt and Becker Roads in late Oct. 2016.

The Supervisors are not planning to go on a fall road inspection with the foreman; they are available if something comes up that needs their review/attention.

Bill Foertsch provided prices for renewal of current plan or obtain a new cell phone plan with one Smart-phone (for the foreman/for weather service availability). After some discussion, John Cypher *moved* to authorize the road crew to get one Smart-phone and two new flip phones on the new Verizon cell phone plan. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PLANNING COMMISSION:

Evie Gross, P.C. Secretary, reported on the September 22, 2016 Planning Commission (PC) meeting. The P.C. reviewed the Margaret Steinhiser Lot-line Revision and Subdivision on Jones Rd. The existing total is 20.376 acres (tax parcels 190-1F155-27 and 27E). Original Lot (tax parcel 1F155-27) is revised by creation of Tract A, Lot 1 and Lot 2. Revised Lot 1 of 4.504 acres is original Lot 1 (27E) of 1.546 acres plus Tract A of 2.959 acres. The Residual Lot, originally 18.83 acres is now 6.232 acres. Both

PLANNING COMMISSION, cont.:

the Residual Lot and Revised Lot 1 have existing dwellings and septic systems. A walk around was done by the sewage officer on the residual. Lot 2 is 4.691 acres with new septic tests and Lot 3 is 4.948 acres with new septic tests. Lots size and frontage is sufficient for each lot. The well locations have been added on the 11x17" drawing, along with the driveway location for Lot 1 and the sight distances marked for the new proposed driveways on the west side of each lot at Jones Rd. The P.C. approved the plan with contingencies: Dave Vaughan is to check the site distances; the PNDI report needs contact information and signature; the DEP Planning Module needs signed; and the sewage officer also needs to sign it. Everything appeared to be addressed for the Supervisors meeting on Oct. 10th. The Board asked John Steinhiser to ask Graff Surveying to flag the proposed driveway locations. *Motion* by John Cypher to approve the Margaret Steinhiser Lot-Line Revision and Subdivision subject to DEP Planning module approval. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Evie reported that Sister Christina from the Nativity of the Theotokos Monastery was present to discuss the possible subdivision on tax parcel 190-2F10-30B. They are considering dividing off a 1.5 acre lot for a mobile home near Golden City Rd. Prior to the donation of this parcel to the monastery, there was a mobile home there...but the old driveway appears to cross over a small triangle of property owned by Blooms (2F10-40). They will be consulting with Stan Graff to determine if there is enough frontage for the mobile home (50 ft) and the residual (125 ft). They may approach the neighbor or they may ask the Township for the 'minimum 20 ft. right-of-way allowed under Chap. 22 - 904-2-C-4.

The P.C. voted to approve preparation of a letter from the Planning Commission stating that the Township is in compliance with the Township's Land Use regulations for submission with the Multimodal Grant Application.

Lois noted that the Board approved the Lezzer/Miller-Stoneybrook Building and Phasing Plans Revisions with *conditions* last month. The mylar is ready to be signed once the Developer's Agreement is finalized. Attorney Marshall will notify us when the two documents can be signed (no need to wait for another meeting.)

UNFINISHED BUSINESS:

Lois Fennell reminded the Board to continue to look at the Floodplain Ordinance Revisions. There are options to decide on prior to passing the ordinance revision. There has been no word on the 'final letter of determination' expected 'soon.'

The Board voted last month to have Attorney Timothy Bish proceed with a feasibility/estimate to try and obtain a 'waiver' on the mini MS4 designation. He recently obtained two quotes for estimate. Apparently, the waiver process is two steps. HRG's proposal estimates \$6,350 for Step 1 and would prepare a separate proposal for Step 2. Wallace Pancher's proposal estimates \$41,035 for both Steps, but Attorney Bish said Step 1 alone appears to be \$25,800 plus expenses. John Cypher said HRG's letter is encouraging, as they believe we may actually be eligible for a Waiver from the MS4 requirements. *Motion* by John Cypher to sign the proposal from HRG and authorize them to proceed with Step 1 of the MS4 Waiver application. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Motion by John Cypher to adopt Resolution #390 to authorize request/application for the Multimodal Transportation Grant from PennDOT. *Seconded* by Lois Rankin. All agreed and *motion carried*.

A letter of support for Summit Township's PennDOT Multimodal Transportation Grant application was approved by John Cypher and Lois Rankin separately and sent by the secretary between meetings. *Motion* by John Cypher to ratify that approval. *Seconded* by Lois Rankin. All agreed and *motion carried*.

NEW BUSINESS:

The 2017 Preliminary Budget was introduced to the Board of Supervisors. Both have begun review and agreed that a 'workshop' is not necessary. Lois Rankin will be out of the area for the next meeting, Nov. 14, 2016, but she is confident that John Cypher and the newly appointed Supervisor, Braden Beblo can review and discuss the proposed budget at that meeting. Generally the Board authorizes advertisement at that meeting...for adoption in December.

NEW BUSINESS, cont.:

The state has finally released the 2015 CDBG Funds (\$76,781 activity) already designated by the Township for housing rehab. *Motion* by Lois Rankin to authorize entering into the "Cooperation Agreement" between the County, the Township and the Redevelopment Authority for the 2015 CDBG Funds to be administered for housing rehab. *Seconded* by John Cypher. All agreed and *motion carried*.

An e-mail was received from the Butler County Tax Collection Committee (Earned Income Tax). At their Sept. 27, 2016 meeting, they discussed the possibility of political subdivision adopting an 'Earned Income Tax Non-Resident Amendment.' The Jefferson Township Supervisors said this evening that they are not interested in changing the ordinance.

The Butler Transit Authority and the Southwest Planning Commission are holding a workshop on a Transit Development Plan for Butler Transit Authority (BTA) on Oct. 18th. in Butler. The Supervisors discussed briefly. No one will be attending from Jefferson Township.

C. W. Howard sent a letter and invoice for the renewal of the Public Officials Insurance for 2017. Although the premium is slightly less than last year, the 'liability retention' was increased from \$5,000 to \$7,500. *Motion* by John Cypher to renew and pay the invoice for \$5,774.00. *Seconded* by Lois Rankin. All agreed and *motion carried*.

MISC. BUSINESS:

- Received NOTICE from Morris Knowles & Associates, Inc. - that XTO Energy is applying to DEP for a major modification under the Erosion & Sediment Control General Permit (ESCGP-2). The revision will show that the Holy Trinity (Bullcreek Rd.) Monastery B Freshwater Impoundment will remain.

The Board already authorized township officials to attend the Fall Convention. Newly appointed Supervisor, Braden Beblo said he would like to attend this... on the evening Oct. 25, 2016.

ATTENDANCE:

Gene & Shirley Widenhofer, Sue Hartzell, Evie Gross, Kevin Gray, Dave Vaughan, Braden Beblo, Dennis Kriley, John Steinhiser (and someone with him), Bill & Mandi Foertsch.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:40 P.M. *Seconded* by John Cypher. All agreed and *motion carried*. The next regular meeting is scheduled for Monday, Nov. 14, 2016 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell