

# JEFFERSON TOWNSHIP

## REGULAR MEETING

February 8, 2016

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on Feb. 8, 2016. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher, Rodger Davis, Lois Rankin, and Sec/Treas. Lois Fennell.

### ANNOUNCEMENTS:

Chairman Cypher announced a brief executive session was held immediately following the Jan. 4, 2016 meeting on personnel matters. There was a brief executive session with counsel just prior to this meeting (2/8/16) regarding on-going legal matters and personnel. They plan to meet briefly in executive session immediately following this 2/8/16 meeting to discuss personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

John Cypher *moved* to approve the Jan. 4, 2016 reorganizational & regular meeting minutes as written and distributed. Rodger Davis *seconded*. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the Jan. 4th and Feb. 8, 2016 meetings totaled \$110,603.53. Most of this was the DCNR funds (\$85,500.00) and the township share of the park project (\$20,749.64) sent to the County. Bills presented for payment from the General Fund this evening totaled \$52,816.17. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,194,229.11. *Motion* by Rodger Davis to pay the bills presented plus any regular bills that may become due before the March 14, 2016 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT: None.

### RECREATION COMMITTEE:

Leo Rosenbauer, Recreation Committee Chairman, reported on their Feb. 3, 2016 meeting. He said all eleven of the items on the DCNR Park Project 'punch list' have been completed for the final close-out of the project. He told the organizations that the township secretary needs to know exactly when each organization wants to begin trash service in 2016 and when the last pickup date should be.

*Baseball:* They are moving forward and discussing lighting of the Legion Field (i.e. investigating design and fundraising.) They plan to repair a storage shed between the Farm Field and Minor League Field. They have begun registration, which will be open until the end of February. Tentative clean-up days will be March 19th and March 26th. A new man door has been installed on the concession stand.

*Pool:* The first pool association meeting is scheduled for Wed., Feb. 10th. They are 'going green' and e-mails have been sent to prior pass holders to remind them of discount eligibility until April 30th. Job applications are being received for lifeguards and concession stand workers. They hired Michelle Conner as the new pool manager. They are planning for their 50th Year Anniversary in 2017 and plan to talk to Butler County Tourism. Greg Bauer will be contacting the road foreman soon to arrange to have the wall at the pump house removed (as discussed last year.)

*Softball:* Spring registration is underway through the end of February. They already have the Knoch School and BC3 game schedules. The bleachers need fence wire-ties installed yet and they will be looking to address any snag points on bolts by using rubber caps or grinding them down. It was suggested to add a second nut to the bolts that might cause snagging.

*Soccer:* Registration is open and practices will begin mid to late March. Wayne Deaner reported that there has been snowmobile and quad activity on the Soccer Fields. Riders entered through the gap on the right side of the Rt. 356 entrance gate. Leo said Bryan was looking into placing cement blocks there.

*New Business:* Leo Rosenbauer will be filing the application for the Butler County Local Park Renovation/Development Grant Program. Projects suggested: repairing the 'fall safe material' at the playground and swing sets (by the Farm Field and concession stand) and a backstop for the basketball area at the pool.

*Old Business:* The codes officer has issued the certificate of occupancy for the gazebo. Wayne Deaner notified Penn United Technologies that the project is complete and requested the information they would like to include on the plaque for dedication of the gazebo. Wayne Deaner will be asking if Penn United can contribute toward the plaque.

Leo and the Supervisors discussed the matter of getting electric power to the security system poles and whether to use an internet service such as Armstrong for the 'recording' capabilities or go with an exterior DVR recorder and thumbnail drive. Either way, motion detectors will trigger recording. They also discussed that the township would be responsible for the ditching to bury the low voltage wiring to each security pole. Bill Foertsch suggested installing a dusk to dawn light at the Route 356 entrance if a new electrical service is installed at that location. The power sources to the two other locations will be reviewed in the field.

*Action Items:* *Motion* by Rodger Davis to adopt Resolution #379 authorizing grant application to Butler County Local Park Renovation/Development Program. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Leo Rosenbauer noted that he has submitted his letter of resignation from the Recreation Committee. He will complete the county grant application and work to finish the security camera system. He has no suggestions for a replacement on the committee. The Supervisors reluctantly understand and hope Wayne Deaner will act as interim chairman until someone can be appointed.

#### ROAD FOREMAN REPORT:

Road Foreman William Foertsch reported that the trees on Alwine Rd. were taken down in January by Concordia. There is one cherry tree not taken, but it appears to be healthy. He thanked John Cypher for his help on this matter.

First Energy is having the Davey Tree Expert Co. do tree maintenance and aerial tree spraying in the spring and summer of 2016. They told Bill that most of the work will be done in June and July.

Bill asked the Supervisors to go on a road inspection with him. They set the date for Wed., Feb. 17th at 7:30 AM. He can then contact Dick Knapko, from PennDOT Municipal Services, to get some cost estimates so the Board will be able to authorize advertisement for bids by the March meeting. Bill explained that XTO will be moving out of the area for awhile after fracking the Bristol, Veselich, Christensen, and Marburger wells and the township will take over those roads again.

Bill inquired, but the Supervisors are not ready to discuss the equipment purchases yet. They want to determine the costs on the garage completion and the paving/sealing projects first.

The road crew has been working on a plugged culvert on Fisher Rd.; they serviced the 544H pay loader and the Skid Steer (but still need to find the hydraulic leak on the skid steer.) The road brooms and sweepster broom will be serviced next.

The 2-way radio went down in the 96 IH. It will cost \$200 for repair with a 90-day warranty. A new unit will cost \$421 with a 3-year warranty. Motion by Rodger Davis to purchase the new unit. Lois Rankin seconded. All agreed and motion carried.

John Cypher reported that the engineer is coming this Friday morning (9:30 AM) to review the garage completion plans and specs. The Supervisors may attend to hear his comments.

Bill reported a problem with trash along the roads. Wayne Deaner did some work on his own. Bill Rumbaugh said he could get 'work release' workers to do some clean-up this summer. The Board agreed.

John Cypher said it was proposed to discontinue requiring the road report presentation at the meeting. They would like to have the report about one week before the meeting and not require the foreman's attendance. They can determine if items need addressed at the meeting. If the foreman is needed at a meeting, they will ask him in advance (a week or so.) *Motion* by Rodger Davis to change this road report policy as discussed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Rodger Davis reported that he spoke to Dave Andrews (with the Connoquenessing Watershed) about doing 'habitat stabilization' along Creek Rd. Dave indicated that they may be able do this and he will be looking at the site. If they can proceed, they will get the required permits. The road crew may need to be available with equipment, etc. but the township would still save money if the watershed group can do this.

#### PLANNING COMMISSION:

Evelyn Gross reported on the January 28, 2016 Planning Commission (PC) meeting. They held their election officers. Leo Rosenbauer is the new chairman; Danielle Sedlak is the new vice-chair. and Evie Gross is the new secretary of the Planning Commission.

The P.C. spoke to Mark Wilt from St. Luke's Church and School about their proposed plans to put a roof over an existing entry with existing slab. It will not be closed in and no vehicles will be driving under it. The P.C. advised that they need to submit a simple land development, which includes a professional drawing (with seal) showing the site plan of the existing building, proposed roof location, and noting how the storm water will be handled. It is expected the storm water run-off will be the same as the existing hard surface and will go into their existing storm water facility. Mr. Wilt asked about their proposed plans to pave the east side parking lot. He was told in this case, a land development is not needed, but they will have to submit a storm water plan (calculations to show that the 'storm water storage' is sufficient for the change.)

The P.C. was notified of the Butler County Planning Commission's workshop for municipal officials and personnel on the 'implementation of storm water ordinances as mandated by DEP', scheduled for Thurs., April 14, 2016. Several may attend. It was strongly suggested that Dave Vaughan should attend if he can.

Leo Rosenbauer reported that he attended the MS4 class held in Cranberry Township recently. That should satisfy the training requirements for this year. Our engineer has reviewed the outlined urban areas on the aerial map of the 'MS4' area. She could not determine if the township is under the 1,000 population and suggested that Township officials have a meeting with her and DEP representatives to better understand the requirements of the MS4 permitting and if the Township can apply for a waiver.

#### UNFINISHED BUSINESS:

The Township Attorney submitted the clean, final draft of the Consolidated Communications cable franchise agreement and reviewed the proposed ordinance authorizing entering into the agreement. *Motion* by John Cypher to authorize advertisement for public hearing and adoption of the proposed Cable Franchise Ordinance #380 at the regular meeting of March 14, 2016. *Seconded* by Rodger Davis. All agreed and *motion carried*.

The Floodplain Ordinance is being revised; the Supervisors are reviewing the options allowed within the ordinance. The final letter of determination is due to be issued July 20, 2016. Then the Supervisors will have 180 days to pass the revised ordinance (by Jan. 20, 2017.)

The mini-MS4 designation was discussed during the Planning Commission report. The Township Supervisors directed that a meeting be set up with the Engineer and DEP to determine our best direction.

John Cypher noted receipt of the drawings for the garage completion and expects the specifications by e-mail by tomorrow. There will be an informational meeting with the engineer on Friday at about 9:30 AM to review the specs. John Cypher *moved* to proceed with advertising for bid if these specs are acceptable; the bidders will be given 30 days to prepare and submit bid for opening (date to be determined) and then the Board will make a decision at the regular meeting on April 11, 2016. *Seconded* by Rodger Davis. All agreed and *motion carried*. The work is to begin within 30 days of the award and finished in so many days (yet to be determined.)

## NEW BUSINESS:

The Butler County Planning Commission has scheduled a workshop on the 'implementation of storm water ordinances' on Thurs., April 14th from 10 AM to Noon at the public meeting room at the County Government Center. There is no cost. Several township officials plan to attend (Lois Rankin, Lois Fennell, Evie Gross, etc.)

The Supervisors received a letter from Saxonburg Authority inquiring about our road maintenance schedule for this year. They asked for road names and tentative paving dates, so that they can have manhole risers stocked before our projects start. A copy was given to the road foreman.

The Supervisors received a letter from PennDOT regarding the Butler County bridge inspection notification. The Golden City Rd. bridge and the West Jefferson Rd. bridge are due to be inspected again on or about 7/2/2017.

John Cypher reported that John Jerich responded to our letter, in which we notified him that the "Jerich/Mountain Gathering Operations and Maintenance Agreement" must remain in perpetuity with the property as long as the gravel basin remains and that he (John Jerich as the owner) will have to maintain it. His letters states that he agrees to the maintenance of the 'storm water infiltration gravel basin.

Lois Rankin reported receipt of a 'thank you letter' from Monica Rummel, our appointed representative on the South Butler Community Library for the increased donation for 2016 of \$7,500.00.

John Cypher presented a "State of the Township" address. The Board would like it to be printed in the newsletter as follows:

## State of the Township - Feb. 2016

Here we are in 2016. The 2015 year was marquis for Jefferson Township. Most notably we have improved our community park. More than \$200,000 has been spent to install new bleachers and a new walking trail (more than one mile) and additional access areas for Americans With Disabilities (ADA accessible.) The funds are from the Dept. of Conservation and Natural Resources (DCNR), the Community Development Block Grant (CDBG) funds and sale of timber from the park which was used for a 'township share.' Therefore, funded by no cost from the general township budget. Also, a security system installation by benefit of the utility company and XTO Energy's generous donation. Thanks to all! None of this would be made possible without the Recreation Committee, especially Leo Rosenbauer and Wayne Deaner. Please, all of us should extend a 'Thank you' to them for hundreds of volunteer hours of relentless effort. For everyone....enjoy the park. Leave only footprints and take only pictures.

Our planning Commission has been changing. We must thank two retiring members: 1) Alfred Maurhoff and 2) Harold Riemer. Both have volunteered their services for decades. We must also extend thanks to Evelyn Gross for her decades (thousands of volunteer hours) of passionate and unselfish service as chairperson. We welcome our new members and hope that they will serve to their best judgment.

Our mission remains. We are a rural farm and family community. The real estate tax remains at one-mill for the 2016 budget. We shall attempt to continue without any tax increase in the future. This year we plan to spend funds on road maintenance, repairs, paving, equipment, facilities, and operations; including projects that have been planned and funded 'in advance' largely due to the accumulated "Act 13 Impact Fees" received by the Township.

State and Federal codes and mandates dictate how we operate. Otherwise, we are an autonomous body of government that best represents our local residents.

As we move forward, your Supervisors, Township Employees, Volunteers, and Donors hope that the 'community effort attitude' remains. If you have any talent or knowledge to volunteer to help the Township, please DO SO.

The Supervisors of Jefferson Township are most honored and grateful to our residents for this opportunity to serve you.

L. John Cypher, Chair.

## MISC. BUSINESS:

- Received NOTICE from Gannett Fleming that XTO Energy, Inc. proposes to construct a temporary water pipeline (for the Christensen well pad) in Jefferson Township and are making application to DEP for the GP-5 (Utility Line Stream Crossings) and GP-8 (Temporary Road Crossings) permits.

- Received NOTICE from Gannett Fleming that XTO Energy, Inc. proposes to construct a temporary water pipeline (for the Kiley well pad) in Jefferson, Winfield, and Clearfield Township and are making application to DEP for the GP-5 (Utility Line Stream Crossings) and GP-8 (Temporary Road Crossings) permits.

- Received NOTICE from XTO Energy notice of application for a well permit for the proposed Kozik Brothers B Unit 8H in Summit Twp. off Portman Rd.

## ATTENDANCE:

Bill & Mandi Foertsch, Sue Hartzell, Dennis Kriley, Jim Rankin, Evie Gross, Roger Cypher and Leo Rosenbauer.

## ADJOURN:

*Motion* by Rodger Davis to adjourn at 8:26 P.M. Lois Rankin *seconded* the motion. All agreed and *motion carried*. The next regular meeting is scheduled for Monday, March 14, 2016 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*