

# JEFFERSON TOWNSHIP

## REGULAR MEETING

March 14, 2016

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:00 P.M. on March 14, 2016. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher, Rodger Davis, Lois Rankin, and Sec/Treas. Lois Fennell.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### ANNOUNCEMENTS:

Supervisors John Cypher and Lois Rankin met on Friday, Feb. 12, 2016 with the engineer to hear his presentation and comments on the garage completion (specs. and drawings). All three Supervisors went on a road check with the road foreman, Bill Foertsch, on Wednesday morning, Feb. 17, 2016 followed by an executive session to discuss personnel matters. Additional executive sessions to discuss personnel matters were held Feb. 29, March 1, and March 4th. The Board met briefly before the start of this meeting on personnel matters.

### MINUTES:

John Cypher *moved* to approve the Feb. 8, 2016 regular meeting minutes as written and distributed. Rodger Davis *seconded*. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the Feb. 8th and March 14, 2016 meetings totaled \$13,546.58. Bills presented for payment from the General Fund this evening totaled \$30,691.03. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,537,559.64. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the April 11, 2016 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### PUBLIC BUSINESS OR COMMENT:

Our three elected auditors were present this evening. They have submitted their annual letter and pay sheets. They reported that they left the Supervisors' working rate the same at \$12.50 hour; they toured the garage facilities and commended the road crew for how well they maintain the equipment; they thanked the secretary/treasurer and tax collector for being so well organized and stated that all is in order. The only comment was that there were two 'sewage bond checks' being held. The Board was already aware that since the temporary holding tanks were in for such a short time (2 to 3 month) that the bond checks were held for return and not deposited, which is the practice among most townships as explained by the sewage enforcement officer. The Audit Report was filed on-line with the DCED and copies filed with the County.

### RECREATION COMMITTEE:

Wayne Deaner, Recreation Committee Secretary, reported on their March 2, 2016 meeting. Leo Rosenbauer had submitted his letter of resignation to the Recreation Committee. He told them he would complete the Butler County Parks grant application and work on finishing the security camera system. The Supervisors had reluctantly accepted his resignation at their February meeting and said they hoped Wayne Deaner would act as Interim Chairman until someone can be appointed.

Baseball: It was reported by e-mail that registration is closed for the younger divisions, but remains open for Colt and Legion Leagues. The registration numbers should be around the same as last year.

## RECREATION COMMITTEE, cont.:

Cleanup day is scheduled for Sat., March 19th and Opening day is scheduled for Sat., Apr. 30th. Spring maintenance projects include rehabilitation of the lower equipment shed and the dugouts at the Pony and Legion Fields, others as needed. They started to organize and gather information about installing lights at the Legion Field. This is anticipated to be a long term (multi-year) project.

Pool: Greg Bauer reported that their first meeting was Wed., Feb. 10th and they plan to meet again on Wed., March 9th. E-mails have been sent to prior pass holders to remind them that they will be eligible for early bird discount until April 30th at: [www.sebcopool.com](http://www.sebcopool.com) Mr. Bauer will be contacting the road foreman to arrange to have the wall at the pump house removed. They are getting a quote for a huge water softener system to solve the problem of the water turning green.

Softball: No report.

Soccer: Registration is closed. They had 237 kids sign up. They are trying a new pilot program for kids 3 to 4 years old. Cleanup day is Sat., March 19th with a rain date of Sun., March 20th. Soccer practice will start on Sunday, March 20th and opening day is scheduled for Sat., April 9th. They are planning a golf outing on Sat., May 21st (2 PM) at Birdsfoot Golf Course. For registration go to website:

[www.knochsoccer.org](http://www.knochsoccer.org)

New Business: One of the baseball association dumpsters needs to be relocated to avoid crossing the trail with garbage trucks. Wayne is to be notified to meet the hauler when the dumpsters are being delivered.

Old Business: The Supervisors voted last month to authorize grant application to Butler County Local Park Renovation/Development Program (Resolution #379.)

Action Items: Rodger Davis and Leo Rosenbauer to finalize plans for the installation of the park security system; park gates to be opened starting Monday, March 14th; Greg Bauer to contact the road foreman to arrange removal of the wall at the pool's pump house.

## ROAD FOREMAN REPORT:

Road Foreman William Foertsch submitted a report to the Board of Supervisors. John Cypher reported: Great Belt Rd. is bonded from the bike trail to the township line by XTO to build a pipe line to the Kiley pad; snow fence will be removed as weather permits; tree trimming on Nursery Lane is completed; sweeping of housing plans and roads will begin if spring appears to stay around; and a notice was received from PA One Call that Jefferson Township has 100% response rate! The road foreman and workers thanked the Board of the purchase of the 2-way radio for the pay loader...for better communication this winter and on.

Approx. 160 tons of salt need to be purchased to meet the 'minimum order' on the current CoStars agreement. The Board discussed whether to 'fill the barn' under the current contract, which may or may not be more expensive in the coming contract. After some discussion, John Cypher *moved* to have it filled (approx. 400 ton total). *Seconded* by Lois Rankin. All agreed and *motion carried*.

Subsequent to the road check with the Supervisors, Bill Foertsch talked to PennDOT Municipal Services and has provided the list of roads to be done in 2016 as follows:

Paving: Fisher Rd. (FB-2 Binder 4" - from Alana Dr. to Constitution Ave.) and

Double Seal Coat: Dreher Rd., Golden City Rd. (Dinnerbell to Victory), Tower Rd., Golden City Rd. (Victory to Twp. line), Whitaker Dr., Charlemagne Dr., Audrey Lane, Janice Lane, Brian Dr., Alana Dr., Fisher Rd. (Constitution to Hannahstown Rd. and Hannahstown to Rt. 356), Marwood Rd., Rennick Rd., Sheetz Dr., and Bonniebrook Rd. (except for the Great Belt intersection.) *Motion* by John Cypher to authorize advertisement of bids for the paving and double seal coat projects to be opened at the April 11th meeting. *Seconded* by Rodger Davis. All agreed and *motion carried*.

## PLANNING COMMISSION:

Evelyn Gross reported on the February 25, 2016 Planning Commission (PC) meeting. They reviewed the Chick Plan #3 subdivision on Rennick Rd. Lot 1 of 1.877 acres with existing house, outbuildings, septic and driveway to Rennick Rd. is being divided off the existing 66 (more or less) acre parcel. This parcel will be reduced to 64 +/- acres. A review letter was received from Butler County Planning (no comments); and the SEO did a 'walk around' of the existing septic system. The P.C. approved

## PLANNING COMMISSION, cont.:

the plan with four contingencies: 1) verify that the site line on Rennick Rd. is for Lot #1 or not; 2) the turn-around on the plan (off Lot 1's driveway extends onto the residual lot and needs to be resolved; 3) the residual lot needs a tax parcel number under the RESIDUAL labeling; and 4) Jim Chick needs to sign the agricultural/non-building waiver form. As of this evening, March 14th, number 1, 2 and 4 have been done. Stan Graff told the Supervisors this evening that he will put the lot number on the residual lot before getting the final signatures and recording the plan. He is to provide a completed copy to the Township. *Motion* by John Cypher to approve the Chick Plan #3 contingent upon labeling of the residual lot with a tax parcel number. *Seconded* by Rodger Davis. All agreed and *motion carried*.

## UNFINISHED BUSINESS:

The Cable Franchise ordinance and renewal agreement with Consolidated Communications have been prepared and advertised for a *public hearing and adoption* this evening. John Cypher asked for public comment on the proposed ordinance. John explained that this is a renewal of the agreement with Consolidated (which would expire in July 2016) which requires them to pay the township for use of the township rights-of-way, an amount of 5% of their total gross income. Consolidated (as well as Armstrong Utilities) choose to pass this cable franchise fee on to the consumer. There was no public comment offered. The hearing was closed. John Cypher *moved to adopt Ordinance #380*, authorizing entering into the cable franchise renewal agreement with Consolidated Communications for an additional 8 years (to March 13, 2024.) *Seconded* by Lois Rankin. All agreed and *motion carried*.

Chairman Cypher announced that the garage completion/renovation specifications and drawings were discussed with the engineer on Friday, Feb. 12th. The Board had pre-authorized advertisement last month. The advertisement was placed on Feb. 28 and March 3, 2016 in the Butler Eagle. Bids are due on March 30th by 2:00 PM to be publicly opened and read. The Supervisors will not make a decision until the regular meeting on April 11, 2016.

Rodger Davis and the road foreman, Bill Foertsch, will meet with Dave Andrews from the Fish Commission on March 24th at 10 AM (tentatively.) Mr. Andrews said there is a good chance they can do the stream work this year. The Fish Commission will do all permitting.

## NEW BUSINESS:

The annual agreement with the Butler County Humane Society came a bit late this year; it was received after our Feb. meeting. *Motion* by John Cypher to enter into the annual agreement with BCHS for 2016. *Seconded* by Rodger Davis. All agreed and *motion carried*. The agreement names our dog officer as the official that can surrender animals to the shelter. The form was signed by the Supervisors and will be sent to Dennis Sybert for a signature and submission to BCHS.

The PennDOT Transportation Outreach for Butler County is scheduled for March 24th at Cranberry Public Safety Training Center from 9 to 10:30 AM. The Board had no objection to Lois Fennell and Evie Gross attending this session. No other interest indicated.

The PPA Southwest Planning Commission is having a workshop on "How Act 537 affects land development and land use planning" 3/22/16 at Ross Township. No interested indicated.

John Cypher added another item under 'new business'. He said that due to a 'To Do List' of immediate and pending work needing done by the road department (submitted by the road foreman) there was a need to hire a 3rd full-time person. They advertised for the position and interviewed several individuals. *Motion* by John Cypher to affirm their decision to hire Nicklas Krelow III. He will work a 60-day trial period at \$15.00 hour. If satisfactory to the Board, then he will receive \$17 hour plus benefits. *Seconded* by Rodger Davis. All agreed and *motion carried*. Mr. Krelow will begin tomorrow. In addition, there was a need for an occasional 4th person/road employee. *Motion* by Rodger Davis to keep Roger Cypher as the casual, part-time 'as needed' with no benefits road employee (actual need to be determined but could average 8 to 10 days month). He will remain at \$17 per hour. *Seconded* by Lois Rankin. John Cypher abstained because Roger Cypher is his brother. *Motion carried* 2 to 0.

## MISC. BUSINESS:

Lois Rankin noted that the Township approved a letter of support for Buffalo Township to include in their application for the Butler Co. Parks Renovation grant. This was done after the secretary/treasurer polled the Supervisors and checked with the attorney as requested by the Supervisors. That is all, no funding being provided. Lois Fennell explained that Buffalo Township received a large grant for work on the 'trail', a small portion of which runs through Jefferson Township. They believe that the grant was approved due to Buffalo Township committing their road crew to do the labor. This small Butler County grant would be used to compensate for those labor costs on the trail.

Lois Rankin reported that the Butler County Association of Township Officials 'Spring Convention' is scheduled for Thurs., March 19th. *Motion* by Lois Rankin to authorize usual officials (supervisors, auditors, tax collector, sec/treas., and planning commission members) to attend and the township will pay the registration and usual expenses. *Seconded* by Rodger Davis. All agreed and *motion carried*.

## ATTENDANCE:

Gene & Shirley Widenhofer, Wayne Deaner, Sue Hartzell, Rick Toy, Linda Harbison, Christopher & Angela Stinson, Marlen & Karen Boltz, Jean Bowen, Dennis Kriley, Jim Rankin, Evie Gross, Stan Graff, and Leo Rosenbauer.

## ADJOURN:

*Motion* by Lois Rankin to adjourn at 7:48 P.M. Rodger Davis *seconded* the motion. All agreed and *motion carried*. The next regular meeting is scheduled for Monday, April 11, 2016 at 7 P.M. at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*