

# JEFFERSON TOWNSHIP

## REGULAR MEETING

April 10, 2017

### CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:08 P.M. on April 10, 2017. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher, Lois Rankin, Braden Beblo, Sec/Treas. Lois Fennell, and Attorney Matt Marshall.

### ANNOUNCEMENTS:

Chairman Cypher noted that the Supervisors met prior to the meeting for a brief executive session but actually did NOT discuss any township matters; only personal matters. The 1st Public Hearing on the 2017 CDBG (Community Development Block Grant) was held at 6:50 PM as advertised by the County of Butler CDBG Coordinator Wendy Leslie. See report under 'misc. business'.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

### MINUTES:

John Cypher *moved* to approve the March 13, 2017 regular meeting minutes as written and distributed. Lois Rankin *seconded*. All agreed and *motion carried*.

### FINANCIAL:

Bills paid between the March 13th and the April 10, 2017 meetings totaled \$181.81. Bills presented for payment from the General Fund this evening totaled \$13,207.13. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,615,874.77. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the May 8, 2017 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

### PUBLIC BUSINESS OR COMMENT:

South Butler County Library Director, Michelle Lesniak, was present to introduce herself. She is originally from Winfield Township, but now resides in Penn Township. She has been the director since November 2016. She thanked the township officials and residents for their support of the library.

Mr. Michael Sippey, Candidate for District Justice, came to introduce himself and asked township officials to let him know of any concerns that he may address. The Board thanked him for coming.

### RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, submitted a 'draft' revised Rules and Regulations for the park. Changes/additions are highlighted in red. The Supervisors thanked the Recreation Committee for the time and thought given on this matter and the Supervisors will review and consider the changes and additions.

Mr. Patten reported on their April 5, 2017.

Baseball: They are considering conducting a fund raiser to fund the field light project. They would like to sell engraved memorial bricks to be permanently installed somewhere near the upper concession stand or near the area between the Legion, Pony, and Minor fields. Supervisor Cypher said if they were installed immediately next to their concession stand, it would seem it could remain 'part of' field or baseball association's responsibility. [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

## RECREATION COMMITTEE, cont.:

Pool: They had a pool clean-up on Saturday, April 8th to remove the cover and drain the pool. They will need to remove the stains from the pool bottom again this year. website: [www.sebcopool.com](http://www.sebcopool.com)

Softball: BC3 and Knoch High School will continue use of the softball field for their home games. If BC3 finishes in first place, they will be hosting the section play-offs on Saturday, April 22nd; which would consist of 4 teams using the field that day. There is no conflict that anyone is aware of. The Saxonburg tournament is July 21-23 and they will be requesting use of 3 baseball fields that they usually request and use.

[www.sagsa.org](http://www.sagsa.org)

Soccer: Season opened April 8th. They are considering a tournament in July; dates to be determined.

Website: [www.knochsoccer.org](http://www.knochsoccer.org)

Park Projects: The park-wide cleanup day was a great success. The Recreation Committee thanks all who participated; your work is very much appreciated.

Misc. Business/Projects: Rod Miller indicated that he is interested in the 3rd 'member at large' position on the Recreation Committee. Brian will be meeting with him mid-April to discuss this with Mr. Miller. The Recreation Committee is still looking for a secretary.

ACTION ITEMS: 1) Schedule a meeting with Thrower Communications to review access to the video footage from the security cameras. Notify Township Supervisors and Road Foreman as well as association members of the meeting (to be scheduled after this season is underway. 2) Ask the Supervisors to approve ordering and installation of signage to state that the sidewalks are "For Pedestrian Use Only" to curb use of the sidewalks by bikes, scooters, skate boards, etc. The Supervisors *approved* purchase and installation of at least two signs (for each end of the straight section in lower field from T-Ball area to Softball fields).

3) Ask Township for input on possible locations for the proposed 'memorial brick' fund-raising project.

John Cypher noted that Donna Deaner contacted the office regarding the 'donations' received for the park in memory of Wayne Deaner. Since the tables for the gazebo were paid for by the Baseball Association and CDBG funds, she asked if the Board plans to get new bleachers for the field across from the ladies' pavilion and/or for the counter needed in the gazebo or for landscaping at the gazebo. John Cypher asked Brian Patten, who indicated that he will look for another set of bleacher (similar to the ones replaced by insurance claim a couple of years ago) and get back to the Board with prices.

## ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. All of the snow fence is down and stored. They have cut back the brush along Bullcreek Rd. and hope to get the far end of Great Belt Rd. done next. The foreman got a phone quote to fall the 2 trees by the park for about \$200 each (with the road crew responsible for removal and clean-up.) There may be a third tree to be cut down. *Motion* by Braden Beblo to proceed to have Mr. Grabe cut down the trees (3 if need be). *Seconded* by John Cypher. All agreed and *motion carried*. The road crew cut limbs from the trees around the ladies' pavilion at the park.

Issues were found at three locations for drainage (Caldwell, Hannahstown and Fisher Roads). A vac-truck was hired to clear them and that is when they found two (2) pipes separating (Caldwell & Hannahstown) that need to be replaced. Cost of vac-truck was \$1,125 for 4.5 hours. PA One Call has been done and pipe replacement will be done within the next 2 weeks or so. A resident (Marlene Schrader whose daughter Patricia Cloherty owns property next to the pipe to be replaced) asked the Supervisors if the pipe could be moved or if something else could be done to curb the water running onto their field. It was noted that this pipe has been there for decades. Chairman Cypher said it 'may' be possible to find another option, but does not know if another option would be feasible. He said he and the road foreman will look at the site and will try to let them know when.

They plan to take the salt spreaders off the trucks today. The foreman got three quotes for gutter, roof and door repairs. The Board will take more time to look at those before making a decision. However, John Cypher interjected that he got two quotes for updating the municipal building's heating and air conditioning. The current furnace is 'down draft'. The new furnace will be 'up-draft'. Schneider's One Hour Heating and Air Conditioning AND Peter's Refrigeration, Heating & Air Conditioning both quoted \$7,000.

## ROAD FOREMAN, cont.:

After some discussion, Lois Rankin *moved* to proceed to purchase the furnace & air conditioning from Peter's Refrig., Heating and Air Conditioning plus an additional \$400 for insulating supply and return air trunk lines above the drop ceiling. The furnace from Peters is more efficient and the warranty was more favorable. *Seconded* by John Cypher. All agreed and *motion carried*. Chairman Cypher reported he discovered during his evaluation of the office and meeting room that there is NO insulation in the outside walls of the municipal building. He is trying to obtain quotes to present sometime in the future.

The foreman got quotes for a new wheel loader. Chairman Cypher switched order of agenda to take care of the equipment bids received via Municibid. The highest bid received on the John Deere 544H was \$47,339.00. John Cypher *moved* to accept this bid (from Donald Dietrich from Allentown, PA). *Seconded* by Braden Beblo. All agreed and *motion carried*. The highest bid received on the Trac-Paver Model TA was \$1,450.00. *Motion* by John Cypher to accept this bid (from Krelow Farms, Butler, PA). *Seconded* by Braden Beblo. All agreed and *motion carried*.

The quotes from the new wheel loader were then reviewed; they are all Co-Stars (state piggy-back) purchases, so bidding is not required. The road crew were able to 'demonstrate' 5 wheel loaders: Volvo L70H - \$180,900.84; Caterpillar - \$177,075.00; John Deere 544K - \$158,950.00; Case 621G - \$151,837.44; and Hyundai HL940 - \$128,640.00. The foreman listed pros for purchase of the Cat 930M (i.e. hydrostatic transmission; best clearance and capability; best highway travel speed and creeping speed for delicate situations). John Cypher agreed and *moved* to purchase the Cat 930M for \$177,075.00. With the sale of the old JD Wheel Loader for \$47,339, the cost to the township is \$129,736 (under our budgeted amount.) *Seconded* by Braden Beblo. All agreed and *motion carried*.

Getting back to the foreman's report, the road crew will be berming for the 2017 project roads in the next month or so. He noted potential issues with the 2016 Double Seal Coat project, but explained that Russell Standard (as they are subject to the Performance Bond for one year from award) has agreed that there are issues and will have a plan of action soon. As of now, they will reimburse the Township for the late January sweeping of all the housing plans and will also pay for them to be swept in April.

The road foreman reported that he spoke to Kevin Gray from Butler County Bridges who confirmed that we are on the June 2017 schedule (after school lets out) for the bridge (culvert) replacement on Hannahstown Rd. The road will have to be closed for a period of time during this bridge work.

## PLANNING COMMISSION:

Danielle Sedlak reported on the March 23, 2017 regular meeting of the Planning Commission. The P.C. reviewed and approved the Haas Subdivision existing of Lot 3 of 1.50 acre with existing dwelling fronting Winfield Rd. and new Lot 5 of 3.04 acres with sewage tests indicated on the plan. Site distance was also indicated for access to Neupert Rd. (for Lot 3). The DEP sewage module was submitted to the P.C. but needed signatures. This evening, the Supervisors reviewed the plan. *Motion* by John Cypher to approve the T. L. Haas Plan #2 as presented, subject to DEP approval. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The P.C. spoke again, preliminarily, with Bob and Gina Goodlin on their proposed land development on Rt. 356. It is a conversion of a residential garage into a beer distribution business. He is in the process of transferring the liquor (LCB). He has contacted PennDOT to inquire about use of the existing easement to Rt. 356. He presented a rough (unofficial) drawing that indicates that modifications are needed for the front building and south side building set-backs; they were given modification forms. They also discussed 'storm water' with the Goodlins, which will have to be submitted to the township (with the official land development application and drawings) and sent to the township engineer for review. Danielle further mentioned that Mr. Goodlin expressed time concerns and they were told to talk to Code.sys and the SEO. No action for the Supervisor to take at this time.

Three members of the P.C. expressed interest in attending the PA Agriculture Workshop at the Butler County Government Center on April 27th from 1 to 4 PM. *Motion* by John Cypher to pay the registration (\$30 person) and reimbursement mileage for any P.C. member wanting to attend. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## PLANNING COMMISSION, cont.:

The P.C. reviewed and discussed the draft SALDO revision prepared by Attorney Marshall. They voted to recommend approval contingent upon the words "Professional Consultants" being clarified and asked if this should be more specific. Attorney Marshall stated this evening that 'professional consultants' allows a broader scope of professionals that may need to be consulted. The Fee Resolution will have more specific terms (especially for various employees from the engineering firm). Attorney Marshall also confirmed that the SALDO application should have the same wording as in the SALDO ordinance for the applicant/developer/owner's 'signature' area. *Motion* by John Cypher to authorize advertisement and to proceed with the necessary steps for the adoption of the revised ordinance (i.e. notify the county planning agency and advertise and hold a public hearing, etc.) *Seconded* by Lois Rankin. All agreed and *motion carried*.

## UNFINISHED BUSINESS:

Lois Rankin reported that the Bid Opening for the "Seal Coat" project and the "Paving" project for Jefferson Township took place as advertised on April 10, 2017 at 2 P.M. There were a total of 4 'seal coat' bids and 1 'paving' bid. The results are below:

Russell Standard Corp. - Seal Coat - \$224,412.23 w/bond - unit \$2.173 S.Y.

Youngblood Paving, Inc. - Seal Coat - \$304,138.98 w/bond - unit \$2.945 S.Y.

Midland Asphalt - Seal Coat - \$280,799.29 w/bond unit \$2.719 S.Y.

Suit Kote Corp. - Seal Coat - \$237,218.08 w/bond unit \$2.297 S.Y.

Wiest Asphalt - PAVING - \$510,450.36 w/bond unit (for the FB-2) \$54.38 TON

After a very brief discussion, Braden Beblo *moved* to award the 'seal coat' bid to the apparent low bidder, Russell Standard Corp. for the bid of \$224,412.23 and to award the apparent (only) bid for the 'paving' project to Wiest Asphalt Products and Paving for the bid of \$510,450.36. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## NEW BUSINESS:

Lois Fennell received a phone call from Jamie at Matson Insurance Agency out of Brookfield. She wanted to quote the insurance package coming up in August, and Lois explained that the liability package already renewed in March, but that workmen's comp. insurance renews in August. The Supervisors agreed to accept quote for w/c insurance in July.

A letter was received from Derry Construction Co., Inc. stating that they are working for PennDOT on Dinnerbell Rd. beginning approx. May 1st through August 11th. They indicated to expect land restrictions and closures from time to time.

Lois Rankin said the park is growing and getting busier and there is a need for a 'maintenance director'. She recommends appointing Roger Cypher to work 30 hours at the park (needs 10 hrs for just mowing) at \$17 per hour from April to Nov. 1st. John Cypher recused himself from the discussion and possible decision as Roger is his brother. The conversation included, but was not limited to the following comments: Lois Rankin noted that Roger could still do road dept. winter maintenance from November through March. Braden Beblo asked if this is really a 30-hr. per week position and wants to think about and talk about it more before making a decision. He said perhaps we should consider bidding out the 'mowing' for this summer so we have plenty of time to consider what might be best for the township. It was noted that the 'union contract' needs to be reviewed before any hiring (or increase of hours.) John Cypher interjected that a proposed 'park maintenance director' would NOT be working within the licensed areas maintained by the four associations, but only in the common areas. Bill Foertsch expressed concern that the road crew's 'helper' is being taken away if Roger spends 30 hours at the park. They depend on him since losing Joe Olean and Wayne Deaner. Roger Cypher asked the Board to consider an increase in hours to allow him to work 'both' as part-time road help and park maintenance. The matter was tabled for consideration at a future meeting.

## MISC. BUSINESS:

- Received NOTICE from Civil & Environmental Consultants that Midstream is applying for a permit for the W55 and W73 'pipeline project' from DEP - located in Jefferson and Clinton Townships.

As noted last month, the 1st Public Hearing on the 2017 CDBG funds for Jefferson Township was held, as advertised, at 6:50 PM on April 10, 2017 just prior to the regular meeting. Wendy Leslie reported that the program benefits low to moderate income or areas, or urgent needs or blight. The 2017 Allocations have not been received yet, but they should be similar to 2016's allocation (project \$78,187 plus admin. \$17,093.00 = \$95,280.) We do not have a contract on 2016 yet. She noted that the new Federal budget has this funding on the chopping block and urged Township Officials to contact their Federal representatives to support funding for CDBG. She said in Jefferson Township from 2006 to 2016 \$1,166,778 has been received for housing rehab., park (pool/trail), and grange renovations. The Township received no written or oral comments on the 2017 funds. The Supervisors asked if CDBG funds be used to 'pave' the walking trail. Wendy said there is a possibility to put in handicapped parking for access from the trail to the pool, or something (it has to provide access to something). The Supervisors received an e-mail regarding possible increase or elimination of 'cap' for housing rehab. projects. After some discussion, the Board will consider how much to increase the cap and vote on the matter next month.

## ATTENDANCE:

Wendy Leslie, Michael Sippey, Sue Hartzell, David Campbell, Michelle Lesniak, Roger Cypher, Brian Patten, William Foertsch, Dennis Kriley, Stan Graff, Danielle Sedlak Adam Vincik, and Marleen Schrader.

## ADJOURN:

*Motion* by John Cypher to adjourn at 9:08 P.M. Lois Rankin *seconded* the motion. All agreed and *motion carried*. The next regular meeting at 7 PM on Monday, May 8, 2017 at the Township Building, 157 Great Belt Rd., Butler.

*Respectfully submitted by Sec/Treas., Lois Fennell*