

JEFFERSON TOWNSHIP

REGULAR MEETING

May 8, 2017

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors, held at the municipal building on 157 Great Belt Rd., Butler, PA, was called to order by Chairman John Cypher at 7:01 P.M. on May 8, 2017. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Lois Rankin, Braden Beblo, and Sec/Treas. Lois Fennell.

ANNOUNCEMENTS:

Chairman Cypher reported that the Supervisors met prior to the meeting for a brief executive session to discuss personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

John Cypher *moved* to approve the April 10, 2017 regular meeting minutes as written and distributed. Lois Rankin *seconded*. All agreed and *motion carried*.

FINANCIAL:

Bills paid between the April 10th and the May 8, 2017 meetings totaled \$185,268.11 which included payment for the new CAT loader. Bills presented for payment from the General Fund this evening totaled \$13,736.15. No bills were presented from the State Fund this evening. Total of all funds after payment of the bills was \$1,568,194.14. *Motion* by John Cypher to pay the bills presented plus any regular bills that may become due before the June 12, 2017 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

South Butler County Library Representative, Monica Rummel, was present to report that their Board will be voting soon on a 'policy change' to allow the three 'indirect' municipalities (Jefferson, Buffalo, and Penn Township) to have an official voting member appointed by the Supervisors instead of 'non-voting' members. (The three 'direct' municipalities are the original Saxonburg Borough, Winfield Township and Clinton Township.) They will also add three 'members at large' which they hope to fill with volunteers knowledgeable in marketing, accounting, or legal matters (i.e. an attorney). This 'policy change' does not affect the State allocation of funds and she said that is good! She also noted that Kathy Allen has a group working to develop a 'sustainable endowment fund' for the library.

RECREATION COMMITTEE:

Recreation Committee Chairman, Brian Patten, reported on their May 3, 2017 meeting.

Baseball: www.saxonburgbaseball.com They are planning a 11U (+under) tournament for June 17-18 and a 9U tournament for June 22-25 and an 8U & 7U tournament for July 6 to 9. They reported storm water erosion at the area of the sidewalk along the 3rd base line of Field #6 and are asking if anything can be done to remedy the problem.

Pool: www.sebcopool.com The pool is uncovered and drained; they are working on painting and maintenance projects. They will begin to install the water features in the kiddie area. Opening day is set for May 27th. It was noted this evening that the Road Crew is working on the new basketball hoop and pole to be installed.

RECREATION COMMITTEE, cont.:

Softball: www.sagsa.org Their season has begun. They are planning a tournament for July 21-23 (always the 4th weekend of July).

Soccer: www.knochsoccer.org No one present for meeting/no report.

Park Projects: New bleachers for the Pony field. (See report below/Action Items).

Misc. Business/Projects: Brian has been talking to Rod Miller about being appointed to Recreation Committee as the third 'member-at-large.' He still has not committed and Lois Rankin recommended they consider Roger Cypher (who has already expressed interest in the volunteer position.)

ACTION ITEMS: 1) Schedule a meeting with Thrower Communications to review access to the video footage from the security cameras. Brian will now facilitate this meeting and will notify Township Supervisors and Road Foreman as well as association members of the meeting when scheduled.

2) Ask the Supervisors to approve ordering and installation of signage to state that the sidewalks are "For Pedestrian Use Only". *This has already been done!*

3) Ask the Road Crew to review/repair/maintain the road/parking lot surface at the intersection of the walking trail near the pool entrance.

4) Baseball reported that some of the pipe/fixtures are leaking in the Upper Concession stand and asked if the Township could inspect and repair them.

5) Jim Jones asked if a switch for the lights could be added next to the electrical panel in the Ladies Auxiliary pavilion.

6) The Township Road Crew will inspect erosion reported at the area of the sidewalk adjacent to Field #6.

7) Brian Patten submitted a quote for a set of bleachers to be added at the Pony Field (to match the ones installed in 2015) using 'donated funds' and a township contribution (quote is for \$3,699 from National Recreation Systems, Inc. less the donated funds of \$2,025 = \$1,674 needed from the Township. Leo Rosenbauer said Brian should check with Gary Pinkerton from County Parks & Recreation, because he can get discounts. After some discussion, John Cypher *moved* to approve purchase the set of bleachers (for *up to* \$3,699 *after* checking with Gary Pinkerton to try and get a lower price) using the donations made in honor of Wayne Deaner (\$2,025) and the balance from the Recreation funds (savings account.) *Seconded* by Braden Beblo. All agreed and *motion carried*.

ROAD FOREMAN REPORT:

Chairman Cypher read the report submitted by Road Foreman William Foertsch. John Cypher said the discussion on exterior building repairs (the foreman submitted three quotes for gutter, roof & door repairs to the Supervisors last month) is 'on-hold' until he has time to take a closer look at the building and roof.

The Caldwell Dr. catch basin and 80 ft. of pipe has been replaced. The Hannahstown Rd. pipe has been replaced and a stone diversion has been installed at the outlet to redirect the water into the woods. Pipe damage was caused by Peoples Gas Co. and the foreman is trying to recoup the cost for damages from them.

The trees (discussed last month) at the park have not been felled yet; they are waiting for dryer weather plus PL&T Enterprises is currently working a big job at the Butler Farm Show grounds.

The concrete at the gazebo will be washed and sealed, then the picnic tables will be placed and anchored. The wooden area of the gazebo will need washed and stained and sealed throughout the summer.

The new CAT 930M Wheel Loader was delivered on 5/4/17.

In regards to the additional street sweeping, invoices have been sent to Russell Standard for both January and April sweepings of the chip sealed 'housing plans.' Total is \$2,557.50. The LTAP Technical Assistant looked at the 2016 chip/seal project at the foreman's request and has submitted a report (provided to the Supervisors with this report.) It would appear that some of the chip-seal is not performing up to warranty standards within the 12 mon. period. Therefore Russell Standard will be working to remedy the project and have suggested possible optional types of surface. John Cypher said the May "Township NEWS" magazine has articles in it about 'alternative' materials that could be used. The Township will talk to Russell Standard to pay for alternative material (or share the cost with the Township) to remedy the 2015 chip-seal problems.

ROAD FOREMAN REPORT, cont.:

The road crew has begun road berming this week. Berm mowing should begin around May 18th. The road crew finished the tree trimming on the far end of Great Belt Rd. All of the property residents have been very understanding and GREAT to work with and the road crew offered a big "thank you" to them!

The Road Crew is 'on board' with increasing the part-time worker, Roger Cypher, to 30 hours per week to help with road projects and park duties with Roger remaining under the foreman's supervision as in the past. Lois Rankin mentioned her proposal made last month, however, after some discussion, Braden Beblo *moved* to approve increasing Roger Cypher's hours to 30 per week to help with both road projects and park duties/maintenance under the supervision of the road foreman. Lois Rankin *seconded* the motion stating that she wants to make sure everything gets done at the park! John Cypher abstained (due to Roger being his brother.) *Motion carried 2 to 1.*

John Cypher thanked the Road Foreman, Bill Foertsch, for the letters billing the insurance company for the Fisher Rd. guardrail damage and for the letter billing Peoples Gas for the Hannahstown Rd. pipe damage. Now we wait to see if payment is remitted.

PLANNING COMMISSION:

Leo Rosenbauer reported on the April 27, 2017 regular meeting of the Planning Commission. The P.C. reviewed and approved a request for a side set-back modification for Paul Neupert at 123 Neupert Rd. He plans to construct a pole barn less than the 25 ft. set-back requirement, but is not sure of exact set-back. He obtained a notarized letter from his neighbor, Jeannie Maurhoff, authorizing him to build as close as 10 ft. from the property line. *Motion* by John Cypher to approve the 10 ft. side set-back (a 15' modification) for Paul Neupert, if needed for the proposed pole barn. *Seconded* by Lois Rankin. All agreed and *motion carried.*

The P.C. reviewed and approved the J. R. Goodlin, Jr. "Land Development" to convert the existing residential garage into a commercial retail business (a beer distribution business) on Rt. 356 with the following conditions: 1) modification to the narrative to include the other structures and uses; 2) verification of the PennDOT highway occupancy permit; and 3) submission of set-back modification forms for one side set-back (with notarized letter from neighbor) and for the front set-back (township only/no letter required.) Leo Rosenbauer said all three conditions have been met. *Motion* by John Cypher to grant the front set-back (56' from the right-of-way) and the side set-back (35.6 ft from neighbor, Paul A. Snyder per notarized letter). *Seconded* by Braden Beblo. All agreed and *motion carried.* *Motion* by John Cypher to approve the J. R. Goodlin, Jr. Plan (Land Development) as presented with revisions and completed conditions. *Seconded* by Braden Beblo. All agreed and *motion carried.* The secretary was directed to write a letter stating that the approval is for only the land development and that they must still contact the SEO and Codes officer to satisfy DEP and PAUCC requirements.

Evie Gross and Danielle Sedlak attended the PA Agriculture Workshop at the Butler County Government Center on April 27th. They paid their \$30 registration there and submitted receipts for reimbursement (approved at last month's meeting). The P.C. talked about other matters including but not limited to the recently approved land development for Austin's Place (Victor Wilczynski) and possible sale and development of some property along the southern line of Ron Rome's property. The P.C. received copies of the DEP Notification on Concordia's Water Quality Management permit amendment; and of the SPC Transportation Work Session on Wed., May 31st. in Butler.

UNFINISHED BUSINESS:

John Cypher referred to the revised Park Rules and Regs that the Recreation Committee submitted last month. Lois Rankin and Braden Beblo did not have further comment, but Chairman Cypher asked if 'motorized vehicles' might be revised to allow 'only' vehicles licensed for highway use. Brian Patten said he will consider how to make that revision. Attorney Marshall was asked last month to review the revisions.

The Supervisors were asked to send letters to federal legislators in support of funding the CDBG. There was a brief discussion. No decision.

UNFINISHED BUSINESS, cont.:

The Supervisors were to consider increasing the 'cap' on CDBG funding for housing rehab. projects (currently capped at \$12,500.) *Motion* by John Cypher to increase the cap to \$17,000 per project. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The DCNR requested 'certification' that the chairman was authorized to initial the revision to Exhibit A of the Park Gas Lease with PennEnergy (one sentence of struck at the request of DCNR). To try and expedite the approval, the Supervisors signed a letter that they are in agreement to the revision and authorize the chairman to initial such. *Motion* by John Cypher to ratify the decision/letter. *Seconded* by Lois Rankin. All agreed and *motion carried*. John Cypher suggested that DCNR be contacted to state that the Supervisors have already allocated the lease funds for the maintenance of the existing park facilities.

An e-mail was received from Rob Arnold (HRG, Inc.) reporting that DEP has approved the 'preliminary' waiver determination for the 'mini-MS4' designation. *Motion* by John Cypher to confirm that HRG, Inc. is to prepare the 'Notice of Intent' (Part II of the waiver application) which is due by Sept. 18th. *Seconded* by Lois Rankin. All agreed and *motion carried*. As suggested by Mr. Arnold, a meeting with him, the chairman and the township secretary will be arranged as soon as possible.

NEW BUSINESS:

Lois Rankin reported that several municipalities are meeting to discuss a possible 'recycling event' this summer. They will be meeting on May 11th at 2:30 PM at the Saxonburg Borough office. Lois Rankin will attend.

Copies of the current burning ordinance and solid waste ordinance with copies of the DEP 'sample ordinance' was distributed to the Supervisors. It was agreed that our current ordinances need to be revised. The Planning Commission will be given opportunity to review them before authorizing the attorney to draft anything. The secretary will get copies to the P.C. members prior to or by the May meeting.

Two seminars are being offered in Cranberry Township for Supervisors, Administrators, EMCs and Roadmasters. 1) "Township Role in Emergency Management from 9 AM to Noon on 5/23/17; cost is \$35.00. 2) "NIMS/Incident Command System from 1 to 4 PM on 5/23/17; cost is \$35.00. *Motion* by John Cypher to authorize registration and mileage for township supervisors, sec/treas., and road foreman to attend if they wish. *Seconded* by Braden Beblo. All agreed and *motion carried*.

The SPC sent notification of the Public Comment Period on the "Route 28 Betterment and I-79 Widening" on May 9th (tomorrow) at the Butler County Government Center at 2 PM. Otherwise, written comments can be submitted to: SPC Comments, Two Chatham Center, Suite 502, 112 Washington Place, Pittsburgh, PA 15219 or fax to 412-391-9160. No interest indicated.

The Butler County Commissioners will host a briefing/workshop on Wed., May 31st from 1 to 2 PM (registration and light refreshments at 1:30 PM) regarding "Imagine Transportation 2.0" on behalf of RTA (Regional Transportation Alliance of SW PA, a 10-county public/private partnership) who will present examples of how we could improve our region's transportation system and advance local opportunities. RSVP is due May 24th. There is no cost to this workshop. Lois Rankin, Lois Fennell, and Evie Gross plan to attend. Leo Rosenbauer, Bill Foertsch, John Cypher and Braden Beblo will consider and let the secretary know.

MISC. BUSINESS:

- Received NOTICE from Range Resources regarding Donald Thompson 11750 Wells 1H, 2H, & 3H in Buffalo Township.

John & Olga McKernan had a fire loss on Hannahstown Rd. They completed the demolition and received back their 'fire ins. funds.' They applied for a permit to rebuild, but now have submitted a letter to withdraw that permit and requested a partial refund as they are not proceeding with the rebuild. *Motion* by John Cypher to refund the Code.sys building inspection fees and the electrical inspection fee (totaling

MISC. BUSINESS, cont.:

\$906.04) to Mr. and Mrs. McKernan. *Seconded* by Lois Rankin. All agreed and *motion carried*. A letter is to be sent to the McKernans stating that any future building or change of use of existing building would require them to apply for a building permit.

Lois Rankin reminded township officials of the Butler County Association Spring Convention next week, May 18th at the Butler Country Club. (We have 6 registered: Lois Rankin, Lois Fennell, John Cypher, Sue Hartzell, Evie Gross, and Nadine Grabe.)

Lois Rankin reported that she attended the 'road bonding meeting' at Buffalo Township last week for the bonding for the trail construction project. They plan to use only a small part of Bonniebrook Rd. and Sheetz Dr. and perhaps Marwood. She told them to contact the foreman, Bill Foertsch, about the bonding.

ATTENDANCE:

Sue Hartzell, Monica Rummel, Brian Pattern, Roger Cypher, Brian Patten, Terry Becker, Darla Clark, Pat Knable, Bill & Mandi Foertsch, Lil Bachman, Evie Gross and Leo Rosenbauer.

ADJOURN:

Motion by Lois Rankin to adjourn at 8:38 P.M. John Cypher *seconded* the motion. All agreed and *motion carried*. The next regular meeting at 7 PM on Monday, June 12, 2017 at the Township Building, 157 Great Belt Rd., Butler.

Respectfully submitted by Sec/Treas., Lois Fennell