

REORGANIZATION AND REGULAR MEETING
January 5, 2009

CALL TO ORDER:

The reorganization and regular meeting was called to order by acting chairman, James R. Jones, at approx. 3:30 P.M. on Monday, January 5, 2009. All rose to pledge the flag.

ROLL CALL:

Those present were James R. Jones, Phillip Bachman, and Lois J. Fennell, Sec/Treas. James P. Chick was absent.

ANNOUNCEMENTS:

The Board met briefly in executive session prior to the start of this meeting to discuss ongoing legal and personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

REORGANIZATION AND APPOINTMENTS FOR 2007:

Motion by Phillip L. Bachman to appoint James R. Jones as the chairman for 2009. *Seconded* by James R. Jones. Agreed and *motion carried*.

Motion by James R. Jones to appoint James P. Chick as the vice-chairman for 2009. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to re-appoint the following officials for 2009, the same as in 2008:
Lois J. Fennell, Township Secretary/Treasurer and Planning Commission Clerk;
Code.sys Code Consulting, Inc. as the building inspectors (except electric) for all permits under the PAUCC (residential, commercial & industrial) with Dave McGuigan primary contact and BCO for 2009;
Allegheny Inspection Service, Inc. as the electrical inspectors for all permits under the PA UCC for 2009;
Danielle Sedlak as the code enforcement and building permit officer;
Butler Co. Sewage Association as the township sewage enforcement agency;
D. Ben Cypher as fire marshal;
Dillon, McCandless, King, Coulter & Graham as solicitors with Matt Marshall as our primary contact.
Frank B. Taylor Engineering as the Township Engineers;
Dennis Sybert as the dog control officer;
John Risch as the emergency management coordinator;
Eric Butler as the assistant emergency management coordinator;
Bill Coe as the vacancy board member; and
Danielle, Kevin Miller and Justin Stirling as the members to the Appeals Board for 2009.
Seconded by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to appoint Lois J. Fennell and Connie Plowman to continue as Jefferson Township representatives on the Butler Co. Association of Township Officials Advisory Board.
Seconded by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to re-appoint Viki Weleski for another three (3) year term to the Recreation Committee (2009, 2010, 2011). *Seconded* by Phil Bachman. All agreed and *motion carried*.

APPOINTMENTS, cont.:

Motion by James R. Jones to allow all three supervisors, the secretary/treasurer, and any member of the Planning Commission or Board of Elected Auditors to attend the state convention in 2009 and pay the usual expenses, i.e. registration, mileage, meals, turnpike fees, and motel-hotel expenses) should they decide to attend. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to table appointment of the voting delegate at the state convention until it is determined who or if anyone will actually be attending. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to keep the township depository at First Commonwealth Bank (previously Laurel Savings Assn.) (currently for checking accounts and one CD), Nextier Bank (previously Citizens) (currently for one CD for Concordia Sewage Escrow), and PA Local Government Investment Trust (PLGIT) (currently for "savings") for 2009. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to set the mileage reimbursement rate at the going IRS rate for 2009. It is currently 55 ½ cents (\$.55) per mile. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Motion by James R. Jones to set the treasurer's bond at \$600,000 for 2009. *Seconded* by Phil Bachman. (The highest combined "cash" balance in 2008 was \$668,761.59.) All agreed and *motion carried*.

Motion by James R. Jones to enter into agreement (the same as in previous years) with the Butler County Humane Society for 2009. *Seconded* by Phil Bachman. All agreed and *motion carried*.

MONTHLY MEETINGS:

Motion by James R. Jones to set the monthly meetings for 2009 on the second Monday of each month at 3:30 P.M. Phil Bachman *seconded*. All agreed and *motion carried*. The Planning Commission will continue to meet on the fourth Thursday of each month at 7:30 P.M. (with possible exceptions in Nov. and Dec.) The Recreation Committee will continue to meet on the first Wednesday of each month at 7:00 P.M.

SALARIES/FEES:

A standing request by the Auditors, the current permit fees and the wage & benefit list for all full-time and part-time employees (elected and appointed) will be included in the minute book for Jan. 5, 09.

Motion by James R. Jones to affirm supervisor, Phillip L. Bachman, as township road foreman and approve the request to be included in the health, disability and life insurance coverage for 2009 (the same as the other full-time employees.) *Seconded* by Phil Bachman, because James P. Chick was not present to vote. James P. Chick will be asked to sign off on the request! *Motion carried*.

MISC. BUSINESS:

Motion by James R. Jones to waive the "administrative levy" for the junkyard licenses for Ray's Auto Sales and Weber Junkyard (Scrap) for 7/1/09-6/30/10. The \$200.00 license renewal fee is still due annually. Phil Bachman *seconded*. All agreed and *motion carried*.

REGULAR MEETING Start time: 3:45 P.M.

MINUTES:

Motion by James R. Jones to approve the December 8, 2008 minutes as written and distributed. *Seconded* by Phil Bachman. All agreed and *motion carried*.

FINANCIAL:

The bills paid between the December 8th and January 5th meetings totaled \$1,076.56. Bills presented for payment from the General Fund totaled \$20,973.91. No bills were presented from the State Fund. The balance of all funds after payment of the bills presented was \$263,465.06. *Motion* by James R. Jones to pay the bills listed as well as any regular bills that become due prior to the next meeting. *Seconded* by Phil Bachman. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Mrs. Monica J. Moody was present regarding the missing speed limit signs on Keck Rd. She explained about an accident that took place there and the state police told her the speed is considered 55 mph if no signs are posted. The speed study indicates Keck Rd. to be 40 mph. The Board agreed to adopt an ordinance for Keck Rd. at 35 mph. *Motion* by James R. Jones to authorize advertisement of an ordinance revising the speed limit on Keck Rd. to 35 mph. *Seconded* by Phil Bachman. All agreed and *motion carried*. Once adopted the 35 mph signs will be posted along with s-curve signs.

RECREATION COMMITTEE:

No December meeting to report and the next meeting is this coming Wed., Jan. 7th at 7:00 P.M.

PLANNING COMMISSION:

Evelyn Gross reported that the P.C. talked to Dave Perine about the use of an old right-of-way off O'Hara Rd. just before it meets Dinnerbell Rd. The Butler County tax maps seem to show a right-of-way between property lines of his lots (Parcels 2F10 25B + 25) and those of various neighbors (Parcels 2F10 25AB2 + 25G). Mr. Perine wants to build on 'tax parcel' 2F10/25, and has requested an O'Hara Rd. address be issued. Attorney Marshall was called and he said the township should require an opinion letter from his attorney and/or engineer regarding the existence of and his right to use the old right-of-way, plus any back-up paperwork, before issuing an address or permits for the driveway, septic system or building. The only alternative is for Mr. Perine to make a 40 or 50 ft. r.o.w. extension off his 50 ft. r.o.w. from Dinnerbell Rd. to his existing house on tax parcel 2F10 25K (13+ acres) to parcel 2F10 25 (26+ acres.) This would require the P.C. to give a modification for the number of lots on a private lane, and perhaps for the width. Until Mr. Perine decides which option to proceed with, no address can be issued.

Evelyn Gross said Mrs. Lawson had called her wanting a letter stating that they were not responsible for all the costs to development the right-of-way in questions off Bullcreek Rd. P.C. members said no letter is needed. Evie reported that she called Mrs. Lawson back after the P.C. meeting and reiterated that the Township does not 'force' anyone to participate in the cost, but rather simply requires the road to be improved by the developer or property owners who want to use it before the township would take over the road and before any permits can be issued.

The P.C. has and will continue to discuss the proposed revisions to the Subdivision and Land Development Ordinance in regards to sidewalk regulations and the proposed wind energy ordinance.

UNFINISHED BUSINESS:

Motion by James R. Jones to adopt Ordinance #275, a **revision** to certain building and driveway regulations in **Chapters 4 and 21** of the Jefferson Township Code of Ordinances. The changes were discussed at prior meetings and advertisement was authorized last month. *Seconded* by Phil Bachman. All agreed and *motion carried*.

NEW BUSINESS:

A *motion* was made by James R. Jones to adopt Resolution #276, **setting the compensation of the elected tax collector** for the collection of real estate taxes and per capita taxes for the term beginning Jan. 1, 2010 and thereafter unless revised by a resolution, at \$240 per month (for a total annual compensation of \$2,880.00.) Previously and currently the compensation is a percentage of the taxes collected. *Seconded* by Phil Bachman. All agreed and *motion carried*.

A *motion* was made by James R. Jones to adopt Resolution #277 setting the **fees** for permits, inspections, copies, etc. for Jefferson Township, including the PA Office of Open Records Fee Structure. *Seconded* by Phil Bachman. All agreed and *motion carried*.

MISC. BUSINESS FROM TOWNSHIP OFFICIALS:

Kay Foertsch mentioned that the trees in the fall block the view of the 1-lane bridge on O'Hara Rd. as you drive north from Dinnerbell Rd. Phil asked Kay if her son would trim some of the trees (at no cost to the township). The utility companies DO NOT cut down trees and trims only as needed for their wires. There is a cable to beware of if trimming takes place. He said the township crew could flag. She said she would talk to her son.

ADJOURN:

Motion by James R. Jones to adjourn at approx. 4:22 P.M. Phil Bachman *seconded* the motion. All agreed and *motion carried*.

ATTENDANCE:

Evelyn Gross, Sue Hartzell, Kay Foertsch, Monique Moody and Bill Foertsch.

NEXT REGULAR MEETING:

Monday, FEB. 9, 2009 at 3:30 PM

1st Public Hearing on the 2009 CDBG Funds - 3:20 P.M. 2/9/09