

REGULAR MEETING  
May 11, 2009

CALL TO ORDER:

The regular meeting of the Jefferson Township Board of Supervisors was called to order by the chairman, James R. Jones, at about 3:30 P.M. on Monday, May 11, 2009. All rose to pledge the flag.

ROLL CALL:

Those present were James R. Jones, James P. Chick, Phillip L. Bachman, and Lois J. Fennell, Sec/Treas.

ANNOUNCEMENT:

Chairman Jones announced that the Board met with the Attorney in executive session on April 23, 2009 regarding Stoneybrook Drive/Lezzer-Miller legal issues and regarding a possible purchase of real estate from Kevin Neupert.

PUBLIC COMMENT ON THIS AGENDA AS PRESENTED: None.

MINUTES:

James R. Jones *moved* to approve the April 13, 2009 regular meeting minutes as written and distributed. *Seconded* by Phil Bachman. All agreed and *motion carried*.

FINANCIAL:

The bills paid between the April 13<sup>th</sup> and May 11, 2009 meetings totaled \$1,913.45. The bills presented for payment from the General Fund today totaled \$55,771.42. Bills presented for payment from the State Fund totaled \$6,250.55. The balance of all the funds after payment of the bills presented was \$514,088.87. James R. Jones *moved* to pay the bills listed as well as any bills that become due prior to the next meeting. *Seconded* by Phil Bachman. All agreed and *motion carried*.

PUBLIC BUSINESS OR COMMENT:

Mr. Rich Craft was present from Olsen & Associates in regards to a 'new' request for approval from the Jefferson Township Supervisors to use the 'rails to trails corridor' to extend a sewer line from the Herman area to the Buffalo Authority (letter dated April 27, 2009.) Several points were discussed: 1) one of the reasons for the original purchase of the corridor was for utilities, 2) concerns about lack of control or loss of authority to protect properties along the corridor, and 3) heavy machinery hauling material via township roads. James R. Jones *moved* to approve the 'concept' for a sewer line extension proposed by Olsen & Associates using the Jefferson Township portion of the rails to trails corridor on the condition that the sewer line construction stay within the actual r/r corridor width and contingent upon approval by Winfield and Buffalo Townships. *Motion died for lack of a second*. The other two supervisors were concerned about 'approving something' without seeing an actual plan. Mr. Craft indicated that DEP will not 'mandate or force' them to proceed to Saxonburg Authority or to Buffalo. He said Summit Township will look to Clearfield Township for an alternative or build their own system.

RECREATION COMMITTEE:

Committee Chair, Leo Rosenbauer, reported on their May 6, 2009 meeting. Baseball: Opening day was held on Saturday, April 25<sup>th</sup>. All tournaments have been scheduled except 7yrs. olds. (*Lois interjected that she received notice from Andy Bozzo that there will not be one.*) The additional dumpster installed at the request of baseball needs to be moved to beside the concrete bin at the Thrower Field parking lot. Pool: The contractor has been working on the pool. The new concrete has been poured in front of the building to make it ADA compliant. The pool has been uncovered and drained. Opening day

## RECREATION COMMITTEE, cont.:

will be Saturday, May 23<sup>rd</sup>. Season pass purchases are down by 40%, probably due to extension of the Knoch school year. Advertisement was sent to various schools besides Knoch. Softball: Clean-up day went well. The insurance claim money paid for materials to repair the dugouts. Soccer: They have had port-o-johns upset twice and a shotgun blast was fired into the bottom of one. They have/will contact the rental company and the state police. They will consider suggestions to move them inside the fenced area and/or install motion detectors/cameras. The Supervisors asked why they don't lock the gates at the soccer entrance. The soccer season is half completed. The flag raising ceremony went well on Saturday, April 25<sup>th</sup>. They request that pot holes be repaired on the roadway from the soccer entrance gate to the soccer parking lot. James R. Jones said Viki told him Weleski's would not donate stone. If and when tar and chipping is done on township roads, the Township may include this area. The soccer association is still very interested in the retaining wall installation and Leo reported that Gary Pinkerton (County Parks Director) is looking for the old ADA plans for the Soccer Fields. James R. Jones said this was about 6 years ago, when the sidewalk plans were scaled down because of lack of funds.

## PLANNING COMMISSION:

The April 23<sup>rd</sup> meeting was cancelled due to lack of business. No report.

## UNFINISHED BUSINESS:

Lois Fennell talked to the Saxonburg Borough Manager, Mary Papik on April 16<sup>th</sup>. The Borough will let the Township know more later about the 'joint trash drop-off day' proposed for mid-August. Lois will send a letter inquiring about types of items, costs, etc.

Last month, the Butler Co. Commissioner's office sent a memo (with a response form) requesting the name of Jefferson Township's 'voting delegate' to the Tax Collection Committee. The Township tabled the decision. After the April meeting, David Perine and Kathryn Foertsch expressed interest, as well as the township secretary, Lois Fennell. James R. Jones *moved* to appoint Lois Fennell, Township Sec/Treas., as the Jefferson Township representative. Jim Chick *seconded*. Agreed and *motion carried*.

## NEW BUSINESS:

We have been notified by the Saxonburg Area Authority that Mr. Bill Coe resigned as the township representative. Although the position was not advertised, two people expressed interest in being appointed. Mr. Richard Steward from Oakleaf Dr. (Saxony Estates) and Mr. Curtis Heakins from Oak Dr. (Forest Glen plan). The Supervisors considered the matter briefly; several people present said they knew Mr. Heakins who is a long-time resident but no one knew Mr. Steward. James R. Jones *moved* to appoint Curtis Heakins to replace Bill Coe as the Jefferson Township representative on the SAA. *Seconded* by Jim Chick. All agreed and *motion carried*.

The secretary has talked to two companies regarding possible 'electronic document management' systems. General Code has a system called 'laser fiche' and Ricoh has a system called 'smart search.' The costs depend on the extent of implementation we want. General Code is the company that updates our 'code of ordinances' and they also have a product called 'e-code', which would put our code of ordinances on a website accessible via our township website. Both matters were tabled.

According to County Parks Director, Gary Pinkerton, additional renovation costs on the pool bath house can be considered 'handicapped accessible' and eligible for CDBG funding. The Board needs to request a 'change order' to move \$7,000 in CDBG funds from the 2008 "housing rehabilitation" to the pool bath house renovation. This should reduce the DCNR grant 'local match' from \$25,000 to \$18,000. James R. Jones *moved* to request the change order. *Seconded* by Phil Bachman. All agreed and *motion carried*.

## NEW BUSINESS, cont.:

At the end of March, the secretary received notice from Wendy Leslie, CDBG Coordinator, that the Community Block Grant Program may receive a share of 'stimulus' funding. Chairman Jones and Phil Bachman indicated to the secretary individually that yes, we would accept the funding, which of course, must qualify (eligible project and benefiting 51% or more low to moderate income.) Wendy indicated that this probably should have an official vote by the Board. James R. Jones *moved* to ratify the possible ARRA funds for use in ADA projects in the Laura J. Doerr Park. *Seconded* by Jim Chick. All agreed and *motion carried*.

As recommended by the attorney and due to the sweeping changes in the new "Right To Know" Laws the following action was taken: James R. Jones *moved* to adopt Resolution #285 Retention and Disposition of Records, adopting the "Municipal Records Manual of 12/16/2008" according to the Local Government Records Committee created under Act 428 of 1968. This resolution replaces our old Resolution (#121 of 1994). *Seconded* by Jim Chick. All agreed and *motion carried*.

James R. Jones *moved* to adopt Resolution #286, approving the disposition of records (a general listing of records to be purged) according to the schedules in the "Municipal Records Manual of 12/16/2008." *Seconded* by Jim Chick. All agreed and *motion carried*. Each year a similar resolution needs to be adopted before records are purged.

The Board authorized the secretary/treasurer to attend a seminar titled "Assessing Your Financial Condition II" in Cranberry Township on June 2, 2009 and the pay the registration and usual expenses with a *motion made* by James R. Jones. *Seconded* by Jim Chick. All agreed and *motion carried*.

The Board authorized the secretary/treasurer to attend a seminar titled "Act 32 – Earned Income Tax Collection" in Mars on June 17, 2009 and pay the registration and usual expenses with a *motion made* by James R. Jones. *Seconded* by Phil Bachman. All agreed and *motion carried*.

Chairman Jones reported that Saxonburg Area Authority is selling the water system to PA American Water Company, who plans to extend the water line that follows Saxonburg/Butler Rd. from Sheetz at the top of Center Ave. to Aderhold Drive in Saxonburg. The old main line that SAA uses will then be obsolete. This should be done by the fall of 2010. According to the SAA letter dated 5/1/09, they have hydrants in Saxonburg, Borough (50), Jefferson Township (19), and Clinton Township (46), for which they do not currently bill the municipalities. However, PAWC will be charging for the hydrants (approx. \$211 /month or \$2,532 /annual for Jefferson Township.) The Supervisors discussed the probability that the water line extension (which we have no say over) will result in additional hydrants along Saxonburg/Butler Rd. and therefore, additional fees. Leo Rosenbauer suggested contacting Connoquenessing about how they 'access' taxpayers for hydrants.

Notice has been received that Concordia Lutheran Ministries is filing applications for a GP-5 \*Utility Line Stream Crossing permit and a BWM-GP-11 \*Maintenance, Testing, Repair, Rehabilitation, or Replacement of Water Obstructions and Encroachments General Permit (according to a letter from Hiser Engineering dated 4/17/09). Notice has also been received that they are applying to DEP for \*Renewal of Existing NPDES Permit (according to a letter from Gateway dated 4/27/09). Comments on the latter are due within 30 days of receipt (by 5/28/09.) Chairman Jones questioned why they do not connect to the new sewer line that Winfield Township is planning. Evie Gross commented that it is probably less expensive to update their current system. Whether Winfield Twp. or Buffalo Authority would welcome them to connect would be another matter.

## PUBLIC BUSINESS OR COMMENT:

Leo Rosenbauer reported that he attended the last meeting of the County Stormwater Planning Committee. Evie had the secretary submit our Subdivision and Land Development Ordinance and our Comprehensive Plan to HRG, Inc., the engineers appointed by the County for this study. Leo said the engineers are asking for 'site specific storm water problems' that they can visit and make recommendations within the 'plan.' Chairman Jones said our township is at the top of the watershed and does not necessarily have the problems our neighbors have.

Bill Foertsch reported that 18 of his political signs have been stolen. Lois Rankin said 'a few' of her signs are gone, too.

## MISC. BUSINESS FROM TOWNSHIP OFFICIALS:

A special meeting of the Butler County Sewage Association regarding the DEP funding shortage is scheduled for Thursday, June 11, 2009 at 7:00 P.M. Lois will attend. None of the Supervisors indicated that they plan to attend.

The County Commissioners have invited the Board of Supervisors to a "VIP Tour" of the new prison on Thursday, May 28<sup>th</sup>. RSVP due May 15<sup>th</sup>.

Due to some recent phone calls about 'noise', the Board will be looking at sample ATV/dirt bike/quad regulations they received from the attorney.

In regards to the road materials bid authorized last month, James R. Jones *moved* to have the secretary and the roadmaster open the bids at 11 AM or Noon on June 8, 2009 for review prior to the Board taking action at the regular meeting at 3:30 P.M. *Seconded* by Jim Chick. All agreed and *motion carried*.

## ADJOURN:

James Jones *moved* to adjourn at 4:40 P.M. Phil Bachman *seconded*. Agreed and carried.

## ATTENDANCE:

Lois & Jim Rankin, Gene & Shirley Widenhofer, William L. Foertsch, Richard Craft, Sue Hartzell, and Evelyn Gross

**Next Regular Meeting: Mon., June 8, 2009 at 3:30 P.M.**